



QUALIFYING COURSE DESIGN AND DELIVERY CRITERIA

This chart is for TREC-approved qualifying education course providers to assess whether their design and delivery methods are compliant with TREC rules. If you offer courses that do not meet these criteria, email the Education & Examinations Division at education@trec.texas.gov with the subject line "Course Design & Delivery."

Classroom
Instructor and students interact face to face in real time in either the same physical location or through technology.

Online
Courses are presented as a series of lessons on a web browser or mobile device and accessible to students on demand.

Correspondence
Courses are presented in online reading material, textbooks or PDFs, with required course assignments using an online component.

MUST INCLUDE

Combination
At least 50% of a combined qualifying course must be offered by classroom delivery. The remaining hours of the combined course may be either the online delivery method **or** correspondence delivery method.

	Classroom	Online	Correspondence
Student identification validation <i>*Both before and during course for Online and Correspondence</i>	✓	✓	✓
Topic quizzes At least three questions related to the subject matter in each course topic	✓	✓	✓
Scenario-based learning exercises At least one for every 10 credit hours <i>*Online and Correspondence must receive passing grade</i>	✓	✓	✓
Proctored final exam Either in person or through the use of technology	✓	✓	✓
Method to prevent students from moving from one topic to the next until all topic quiz questions are answered correctly	✗	✓	✓
Method to present the rationale behind the correct answer when quiz questions are answered incorrectly and ask a subsequent related quiz question that when answered correctly will count toward passing the topic quiz	✗	✓	✓
An online component to allow students to answer topic quizzes after reading each section	✗	✗	✓